



Orange County Children's Therapeutic ARTS Center  
2215 North Broadway Santa Ana, CA. 92706  
(714) 547 – 5468 [www.occtac.org](http://www.occtac.org)

## PROGRAM DESCRIPTIONS & INTERN RESPONSABILITES

### 1. After School Arts Education Programs:

OCCTAC offers a wide variety of arts education enrichment programs for children and youth from the community of Santa Ana and nearby cities. These classes are offered weekly from 3:30 -8:30 p.m., and Saturdays from 9:00 a.m.- 5:00 p.m. The Visual Arts Program includes classes in painting, basic drawing, cartoon drawing, graphic arts, photography, video production, and others. The Music Program includes instrumental and vocal training. The instrumental department includes classes in acoustic and electric guitar, flute, clarinet, keyboard/piano, violin, Latin-American harp, string ensembles and others. Vocal training is offered to our students in group classes, such as a community choir, and also during individual private sessions. The Dance Program includes classes in folkloric dance, ballet and hip- hop.

#### Internship responsibilities include:

Assist instructors during group classes; tutor individual students with learning difficulties or special needs that need additional time/assistance to achieve learning goals; develop and implement individual/group lesson plans; lead small/large group activities; participate in staff meetings; assess students' progress; and meet with supervisor on a regular basis to discuss classroom policies, routines, curriculum and students progress.

### 2. Early Start Program:

The Early Start program is a partnership with the Santa Ana College, and serves very young children (6 months to 2 1/2 years of age) with and without disabilities. This full-inclusion early intervention program aims at educating parents and their young children in a natural community environment that enhances students' cognitive, language, motor and social development. This program runs Monday through Friday from 9:00 a.m. to 12:00 p.m.

#### Internship responsibilities include:

Assist instructors and therapists during group sessions; interact with individual children with

disabilities that require physical assistance; collaborate with teachers and therapists to prepare small/large group activity plans; implement developmentally appropriate group activities; participate in staff meetings; do a case study on a child/parent, and document progress across time.

### **3. Parent & Child Preschool Program:**

The OCCTAC Preschool Program is a partnership with the Santa Ana College, and serves young children ages 3, 4 and 5. The program educates parents and their young children with and without disabilities by providing school readiness activities, art, music and parenting classes. The program runs Monday through Friday from 1:00 – 2:30 p.m. This program educates parents and focuses on getting children ready for school by engaging our families in school readiness activities, family literacy, second language development, and the arts in a fun and creative environment!

#### **Internship responsibilities include:**

Assist instructors during group classes; tutor individual students with learning difficulties or special needs that need additional time/assistance to achieve learning goals; develop and implement individual/group lesson plans; lead small/large group activities; participate in staff meetings; assess students' progress; and meet with supervisor on a regular basis to discuss classroom policies, routines, curriculum and students progress.

**\* Interns must be bilingual (fluent in Spanish)!**

### **4. After-School Learning Academy Program**

The Learning Academy is a program that provides tutoring and homework support to children and youth through individual or small group instruction. The learning academies are held in our main facility, as well as various community centers.

#### **Internship responsibilities include:**

Assist instructors during small group classes; mentor students one on one, assist with homework, attend mentor meetings, lead small/large group activities; participate in staff meetings; assess students' progress; and meet with supervisor on a regular basis to discuss classroom policies, routines, curriculum and students progress.

### **5. Therapeutic Arts Program**

Our Center offers music therapy, art therapy and expressive arts therapy to children and youth of all ages and disabilities in Orange County to enhance their psychological, socio-emotional, communication/linguistic, and cognitive development. Students with special needs are referred by the Regional Center, school districts, County of Orange and other partnering agencies in the community.

#### **Internship responsibilities include:**

Assist therapists during group sessions; interact with individual children with disabilities that require physical assistance; help prepare small/large group activity plans; study IEP; implement developmentally appropriate group activities; participate in staff meetings; do a case study on a

child/youth, assess case study, implement therapeutic plan, and document progress across time.

## **6. Youth Job Training Program**

This program provides Transitional Age Youth (17 – 21 yrs.) provides Transitional Age Youth (17- 21 yrs.) educational skills, job training, work experience and career counseling in the field of Arts, Education & Technology, mentoring, leadership opportunities and other support services;

### **Internship responsibilities include:**

Mentor a young adult in the following areas: literacy, career opportunities, job skills, financial literacy, and life skills.